



Wanderlight Quick Start Guide

Setting up *Wanderlight* for your School or Parish is easy!
Follow these steps:

1. Log in
2. Check Your Licenses
3. Create Classes
4. Provision Licenses to Classes
5. Create Students
6. Assign Licenses to Students
7. Create Teachers
8. Distribute Student Usernames and Passwords

1. Logging In

After purchasing *Wanderlight* licenses, the account administrator will receive an email at the address provided when placing the order. This email will contain a link and temporary password. During the initial login, the user will be prompted to set a new password of his or her own.



If this is your SECOND year using *Wanderlight*, when you login for the first time this year, you will see a prompt like the one below. If this is your first year with *Wanderlight*, please continue to the next step.

A new year of Wanderlight has begun!

Let us help you get ready for the new year by rolling over your classes from last year! This will speed up the transition by allowing you to skip the step of creating classes.

When you roll over, class names and teachers will be preserved, but rosters will be cleared so you can reassign your students.

If you choose not to roll over now, you can still import the previous year's students into new classes later.

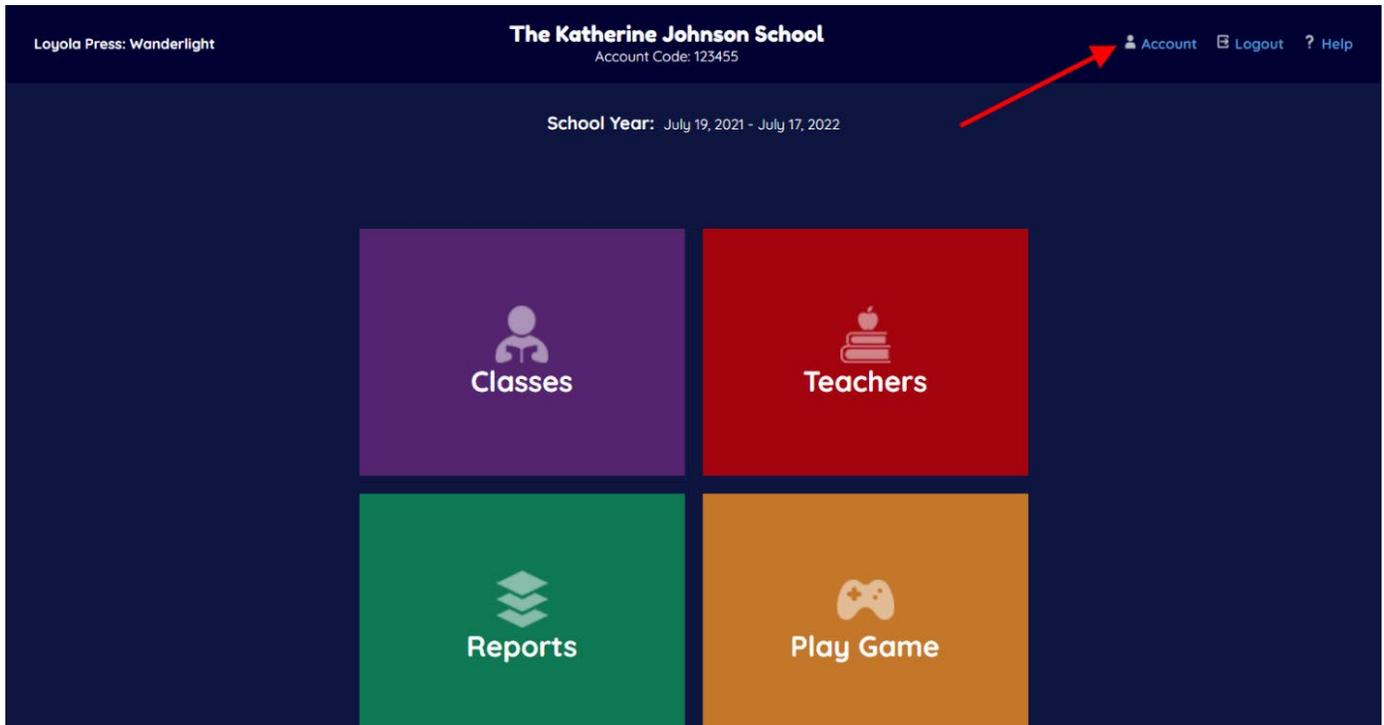
[Don't Roll Over](#) [Roll Over Classes](#)

Once you arrive at this dashboard, you can set up classes, assign licenses to students, assign teachers to the classes, and. (Teachers can ALSO assign licenses to students in their classes.)

The screenshot shows the Wanderlight dashboard for The Katherine Johnson School. The top navigation bar includes the school name, account code (123455), and links for Account, Logout, and Help. The main content area displays the school year (July 19, 2021 - July 17, 2022) and four primary action buttons: Classes (purple), Teachers (red), Reports (green), and Play Game (orange). Each button features a white icon representing its function.

2. Checking Your Licenses

Once you've logged in, you'll want to check your licenses in your account page. Click account:



On this screen you can see how many licenses you've purchased (1) and view your account information. From here, click the "Classes" button (2) to set up your classes.

Account

Name: The Katherine Johnson School
Account: 123455
Admin Email: rc...A2@gmail.com
Password: *****

Billing

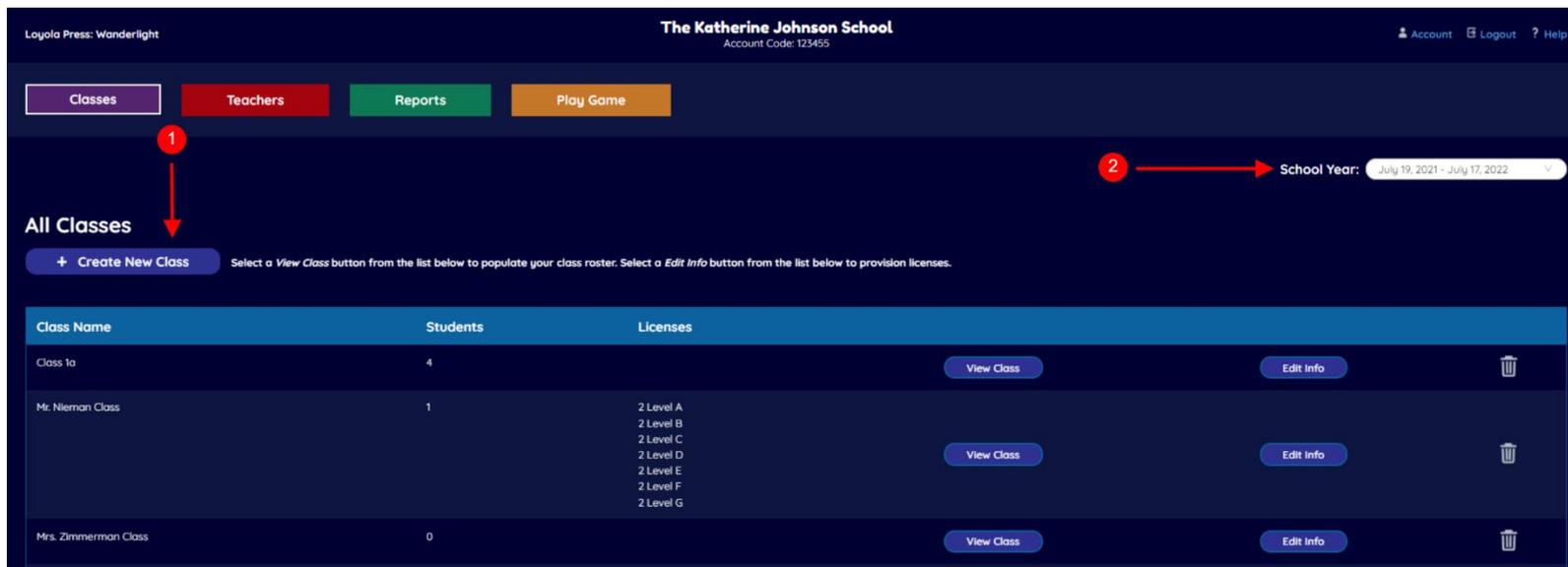
Please click the button below to purchase additional licenses for your school or parish. If you have questions about purchasing licenses, contact Customer Service at 800-621-1008, customerservice@loyolapress.com, or contact your Educational Consultant.

Game Licenses

License Level	Total Purchased	Provisioned	Activated	Deactivated	Available
Level A	30	2	0	0	28
Level B	30	2	0	0	28
Level C	30	2	0	0	28
Level D	30	2	0	0	28
Level E	30	2	0	0	28
Level F	30	2	0	0	28
Level G	30	2	0	0	28

3. Creating Classes

After clicking the “Classes” button on the dashboard, select “Create New Class” (1). If you are in your second year and wish to view classes from previous years, use the pulldown menu on the right (2).



The screenshot shows the dashboard for 'The Katherine Johnson School'. The 'Classes' button is highlighted with a red circle and arrow labeled '1'. The 'School Year' dropdown menu is highlighted with a red circle and arrow labeled '2'. Below the 'Classes' button, there is a '+ Create New Class' button and a table of existing classes.

Class Name	Students	Licenses	View Class	Edit Info	Trash
Class 1a	4		View Class	Edit Info	Trash
Mr. Nieman Class	1	2 Level A 2 Level B 2 Level C 2 Level D 2 Level E 2 Level F 2 Level G	View Class	Edit Info	Trash
Mrs. Zimmerman Class	0		View Class	Edit Info	Trash

Create New Class

Class Name
 1

Teachers [Create New Teacher](#)
 2

Provision Licenses 3

Level A / 18 Level F / 4
 Level C / 2 Level G / 1
 Level D / 3
 Level E / 3

1. Enter the name of the class. If you click **SAVE**, this class will be saved, and you can create another class or move on to other steps.

You do have additional options on this screen.

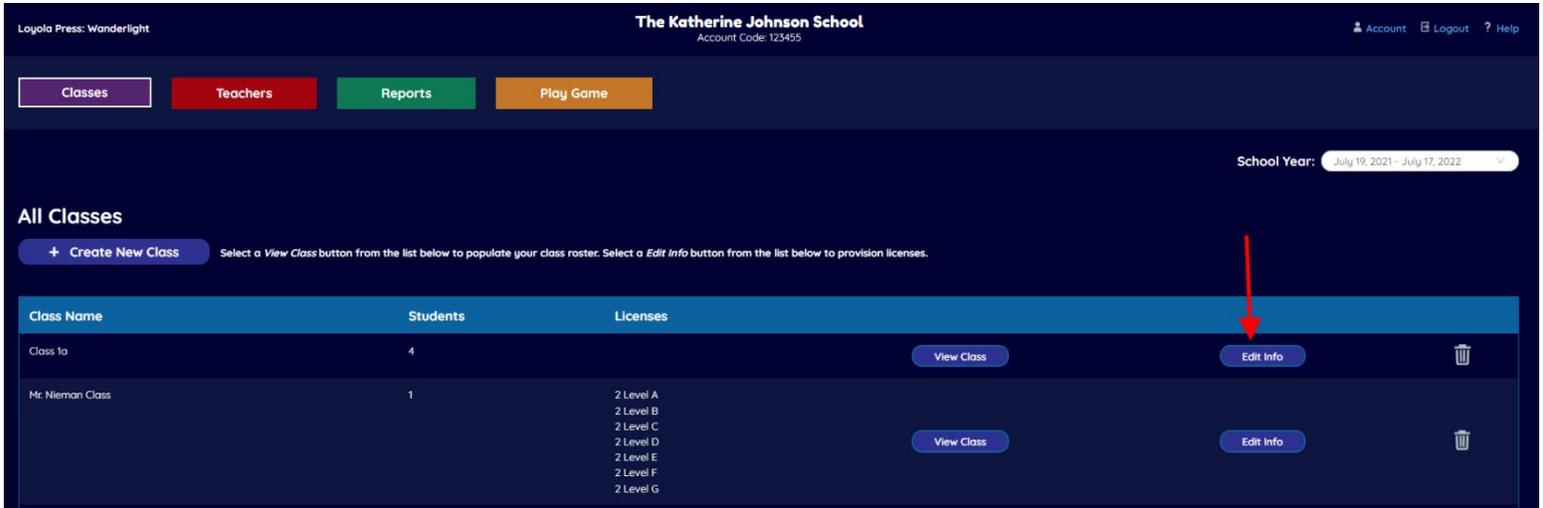
2. If you KNOW who the teacher or catechist is for this class, you can Create a New Teacher OR select from the pulldown menu (only if the teachers have already been created).

3. You can also provision licenses to the class at this time OR you can do it later if you prefer.

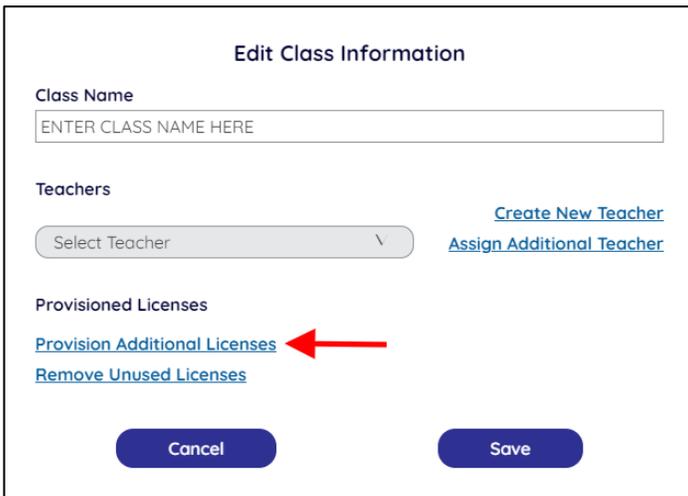
After you have made all the updates you'd like to this screen, click **SAVE**.

4. Provisioning Licenses to a Class

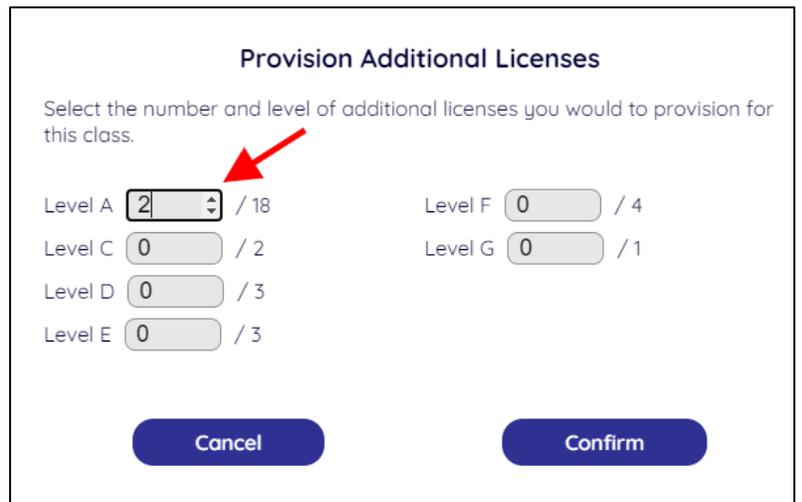
Once you've created your classes, if you didn't provision licenses during class creation, you can select the "Edit Info" button to provision *Wanderlight* licenses to the classes.



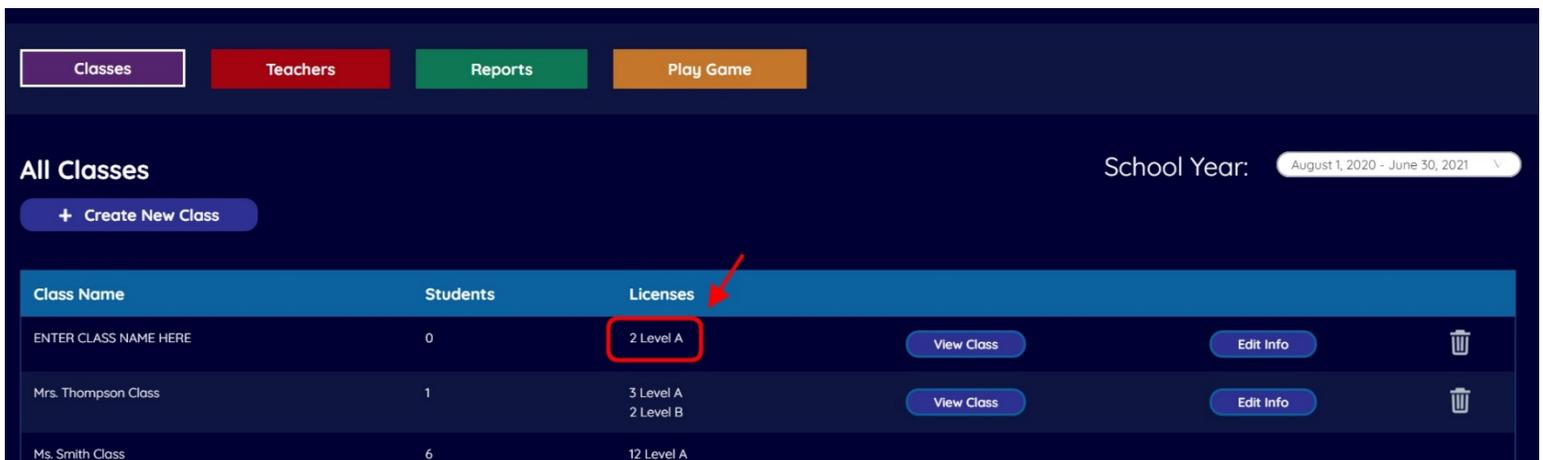
On this menu, click "Provision Additional Licenses"



Use the buttons to add or remove Level Licenses and click **Confirm**

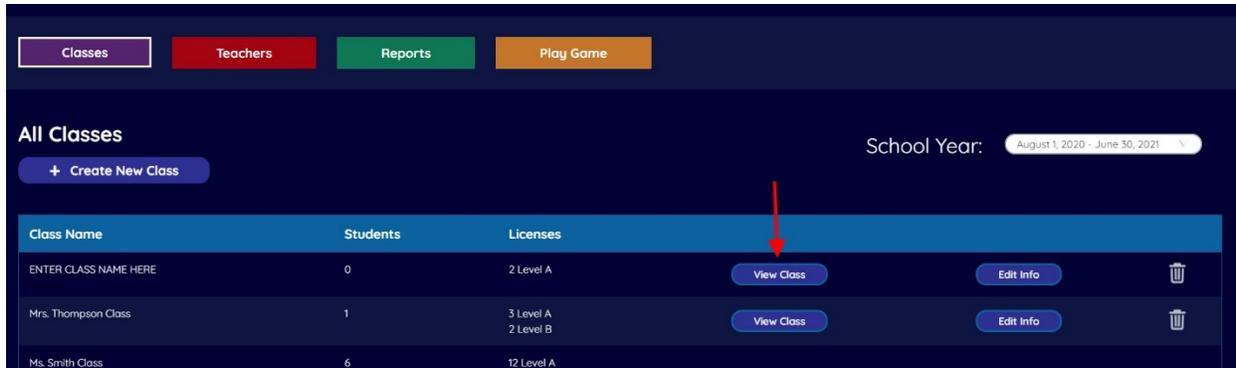


You will now see there are 2 Level A Licenses provisioned for this class.

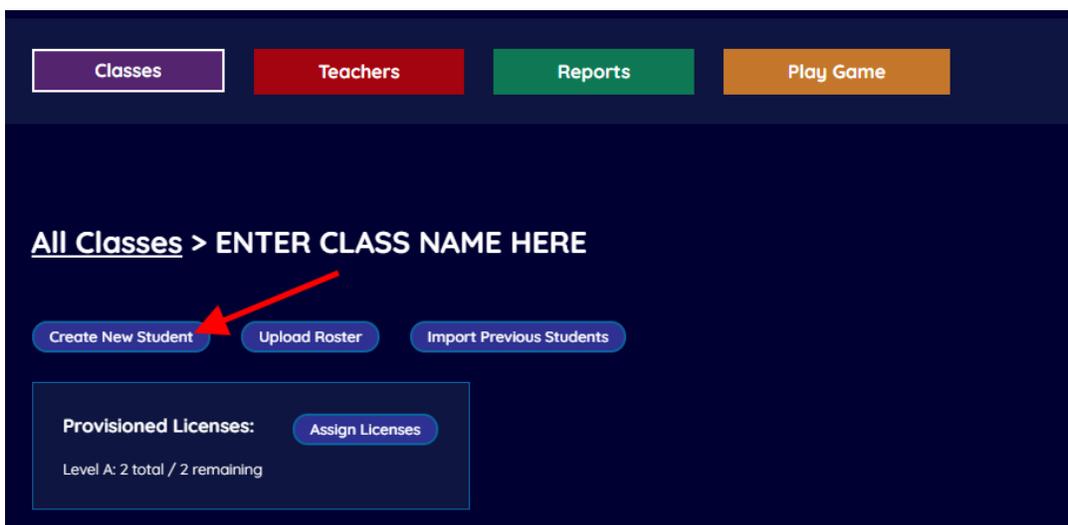


5. Creating Students

There are several ways to create students in the classes, for additional options see Section 8 Advanced Options. Now that you've provisioned licenses, click "View Class"



And then click "Create New Student" (you can also upload a roster and/or import students from a previous year)



Create New Student

First Name 1

Last Name

Username 2

at least 4 characters, can contain letters, numbers and these symbols: _ - .

Password

at least 6 characters, can contain letters, numbers and these symbols: _ - .

Assign License 3

Level A

Cancel
Save

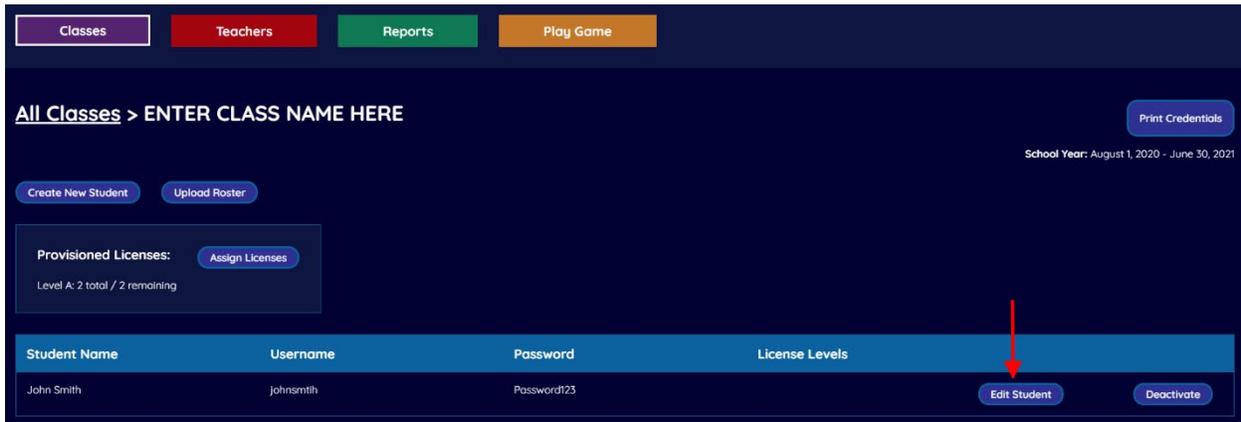
On this screen you can:

1. Enter the Student's First and Last Name
2. Create a Username and Password (note the specific requirements appear on the screen) and click **SAVE** and create another Student

You also have the option to Assign Licenses to the Student (3) OR you can do it later if you prefer

6. Assigning Licenses

There are several ways to assign licenses, for additional options see Section 8 Advanced Options. Once you've added Students, select "Edit Student" and assign a license one student at a time.



Edit Student

First Name

John

Last Name

Smith

Username

at least 4 characters, can contain letters, numbers and these symbols: _ - .

johnsmtih

Password

at least 6 characters, can contain letters, numbers and these symbols: _ - .

Password123

Licenses

Assign Additional Licenses

Level A (2/0)

Level C (1/0)

Level D (2/0)



[Transfer Student](#)

Cancel

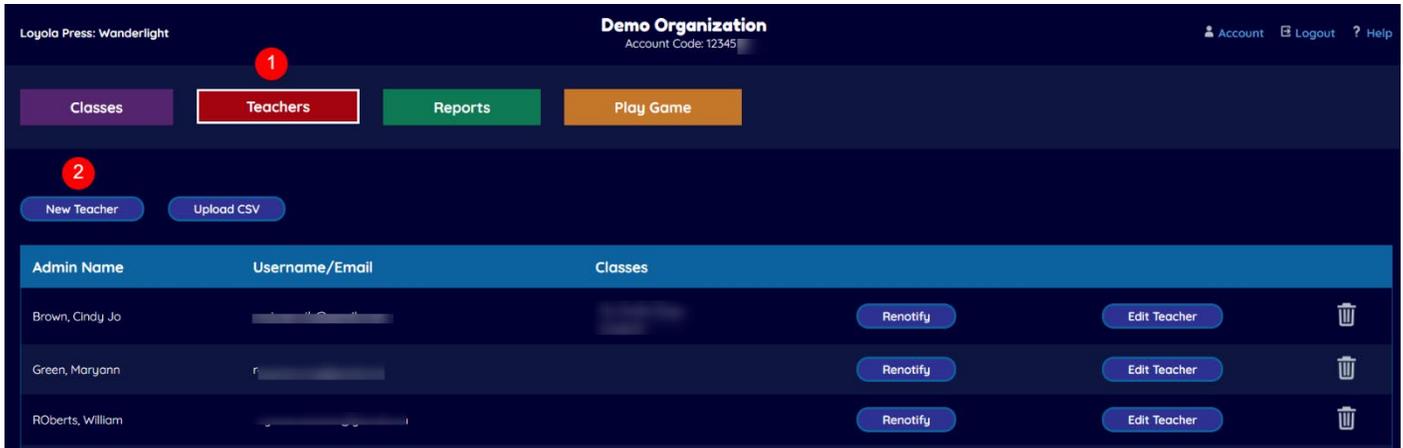
Save

Click the boxes to assign licenses to this student

Click **SAVE**

7. Creating Teachers

Now that you've created classes, provisioned licenses to the classes, added students, and assigned licenses, click "Teacher" from the menu and then click "New Teacher"



1 Create New Teacher

First Name

Last Name

Email Address

Send Invitation **2**

3

On this screen, you can:

1. Enter Teacher First and Last Name and email address
2. Make sure the "Send Invitation" box is clicked so that the teacher is notified
3. Click **SAVE**



You can assign Teachers to classes by clicking "Classes" from the top menu and selecting "Edit Info"

Edit Class Information

Class Name

Teachers

[Create New Teacher](#)
[Assign Additional Teacher](#)

Provisioned Licenses
 Level A: 2 total / 2 remaining
 Level C: 1 total / 0 remaining
 Level D: 2 total / 1 remaining
[Provision Additional Licenses](#)
[Remove Unused Licenses](#)

On this screen, you can use the "Select Teacher" pull-down menu to assign a Teacher to this class.

Click **SAVE**

8. Distribute Student Usernames and Passwords

If you have a system to distribute information to your students via email or LMS for example, be sure to provide the following information to each student:

To get started, go to <https://www.wanderlightgame.com/> and click LOG IN TO PLAY!

On the next page, under STUDENTS, enter our Account Code: XXXXXX

[ACCOUNT CODE CAN BE FOUND AT THE TOP OF YOUR ADMIN DASHBOARD UNDER YOUR ORGANIZATION NAME]

Click SUBMIT

Now Enter your username and password shown below:

Username: XXXXXXXX

Password: YYYYYYYY

Enjoy your adventure!

If you prefer, you can use the editable PDF on the next page to print or save and email to each student or send home to the parents.

WanderLight™

a Pilgrim's Adventure



HOW TO LOG IN!

Congratulations! You can now play the video game *Wanderlight™: A Pilgrim's Adventure!* Follow the steps below to start playing today!

1. Go to www.WanderlightGame.com and click "**LOG IN.**"
2. On the next page, under "STUDENT" enter the below account code and click "**SUBMIT.**"
3. The name of your school or parish should appear. Enter your username and password listed below and click "**LOGIN.**"

**PLAY
NOW!**



ACCOUNT CODE: _____

USERNAME: _____

PASSWORD: _____

LOYOLA PRESS.